Cedar & Stone Furniture Co.

742 Foundry Road, Portland, OR 97210
(503) 555-0119 · purchasing@cedarandstone.com

PURCHASE ORDER

PO No. PO-2026-0424
Date: October 19, 2026

VENDOR	SHIP TO	BILL TO
Clearview Glass Works 1180 Lombard Street, Portland, OR 97217 Attn: Hannah Moss	**Cedar & Stone Workshop** Loading dock B, 742 Foundry Road, Portland, OR 97210 Contact: Dana Whitfield, (503) 555-0131	**Cedar & Stone Furniture Co.** Accounts Payable, 742 Foundry Road, Portland, OR 97210 ap@cedarandstone.com

REQUISITIONER	SHIP VIA	PAYMENT TERMS	REQUIRED BY
Dana Whitfield	**Vendor truck, crated**	**Net 30**	**November 3, 2026**

All amounts are in USD.

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
GLS-10T	Tempered glass shelf, 10 mm, 600 x 250 mm	60	pcs	28.00	**1,680.00**
GLS-RT36	Tempered glass tabletop, round, 36 in	8	pcs	142.00	**1,136.00**
GLS-EDG	Polished edge, per linear foot	400	ft	1.35	**540.00**
GLS-PAD	Glass protector pads, pack of 50	6	pack	11.00	**66.00**

Subtotal	**3,422.00**
Shipping	**150.00**
Total (USD)	**3,572.00**

Terms and conditions

1. Prices are firm for 60 days from the date of this order.
2. Goods must match the item numbers and quantities above. Substitutions need our written approval.
3. Invoices must quote the PO number and are payable within the stated terms from the date goods are received.
4. We may reject goods that arrive damaged or late, and return them at the vendor’s expense.

PREPARED BY	APPROVED BY
Dana Whitfield Purchasing Coordinator Date: _____	**Rachel Kim** Chief Operating Officer Date: _____